

**TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LTD.,**

O/o. Chief Engineer/Commercial,  
Chennai – 2.

**Memo.No :CE/Comml/SE/EET/AEE2/F.BRAP 2020/D.No.057/21,dt.26.02.2021**

Sub: TANGEDCO – Business Reform Action Plan (BRAP 2020) – Integration with Comprehensive Land Information Portal (CLIP) –Name Transfer Applications received through IGR based on the consent from the Purchaser– To be processed-Instructions Issued- Regarding.

Towards Ease of Doing Business (EoDB) for Business Reform Action Plan (BRAP 2020), the Department of Promotion for Industry and Internal Trade (DPIIT) has asked states to integrate the starting process of Mutation with registration process and allow intimation of mutation as soon as the deed is registered (including land records Office, ULBs, Utilities) so as to comply with one of reform Point No.78 out of 13 Nos Reform Points with respect to TANGEDCO. The Reform Point is reproduced below,

**“Reform 78:** Publish an online dashboard available in public domain updated regularly (weekly/fortnightly/monthly) for application submission & approvals for mutation (at land records, utilities, ULBs). The dashboard should clearly highlight the number of mutations done and the time taken for approval (Mean/ Median)”.

With regard to the above, the following are Stated :

(i) As per the online provision made in the Inspector General of Registration (IGR) Department, it is informed that on Completion of property registration transaction, the property registration details will be shared to the TANGEDCO portal based on the consent of the Owner of the property for effecting name transfer.

(ii) To comply with the Name Transfer requirements by TANGEDCO, necessary changes to TANGEDCO’s online systems is to be made to take in details from Inspector General of Registration (IGR) and to provide a service for name transfer process.

(iii) Till making online provision for Name Transfer, the following are informed for effecting Name transfer after property Registration is over.

(1) Since, sending complete Registration documents by the IGR to departments will require more server and infrastructure (size is more), the details on the nature of document alone will be shared to TANGEDCO portal and No physical documents is shared. Hence TANGEDCO will receive only the nature of document on property Registration. Till making online provision for Name Transfer, the date from IGRS could not be processed through Online.

(2) However, as a temporary measure in order to comply with the Reform Points in EoDB, to effect Name transfer for the requests received from IGR, the following procedure shall be followed till making Online provision of Name transfer so as to comply with the Reform points in Ease of Doing Business (EoDB).

(i) Online dashboard will be displayed in TANGEDCO website.

(ii) All the Chief Engineer's and Superintending Engineers are requested to follow the procedure stipulated below

(a) To Process the Name Transfer applications received from the IGR department, based on the validation of Consumer number for both (HT and LT) through offline mode till provision of implementation of Online system for processing of Name transfer applications.

(b) Hence, the details with respect to HT consumer (based on validation) will be linked to Superintending Engineer/EDC's (User) concerned and the details with respect to LT consumer (based on validation) will be linked to the Assistant Engineer/ Section Office (User) concerned.

(3) Upon receipt of the details, the applicant ( present owner of the property as per IGR report) shall be intimated to furnish the application along with the required fees for effecting name transfer. Being a Name Transfer based on sale deed, no additional documents shall be insisted from the purchaser/applicant other than the details as received from IGR. However, any outstanding dues in the above service connection shall be collected. Any queries raised on the application and the status of application shall be made known to the applicant.

(4) Name transfer shall be effected only for the service which stands in "LIVE" condition. The existing procedures (offline) for effecting Name Transfer shall be followed as per the existing procedures in vogue and instructions issued time to time in this regard .

(5) The Superintending Engineer shall furnish the consolidated report every month about the no of cases (both HT& LT) for which name transfer effected against the details received through IGR in the following format to the Head Quarters(Commercial Wing).

Sl.no	Total No of Applications received	Name Transfer effected	Average time taken (days)	Median time taken (days)	Minimum time taken (days)	Maximum time taken (days)

The Executive Engineer/General of Circle concerned shall be nominated as a Nodal officer for collection of data (LT Name Transfer) from the section officers.

(6) The consolidated details shall be made available on the dashboard.

**(By the Order of the Director(Distribution)/TANGEDCO).**

Sd/-26.02.21  
CHIEF ENGINEER/COMMERCIAL.

To

All the Chief Engineers/ Distribution/Regions  
Copy to all the Superintending Engineers/EDCs.  
Copy to the Chief Engineer/IT for further action.  
Copy to the Chief Engineer/R-APDRP and Planning  
Copy to the Chief Financial Controller/Revenue  
Copy to the CIAO/Chennai – 2  
Copy to the Superintending Engineer/Enforcement/Chennai – 2  
Copy to the Legal Advisor/Chennai – 2  
Copy to the Executive Assistant to CMD/TANGEDCO  
Copy to the Executive Assistant to Director (Distribution)  
Copy to B.P. Section/Adm. Branch.  
Copy to Stock file.  
Soft copy to be sent to apotd@tnebnet.org