

**TAMIL NADU POWER DISTRIBUTION CORPORATION LTD.,
ADMINISTRATIVE BRANCH**

From

Er.M.AMBIGA, B.E.,
Chief Engineer/Personnel,
144, Anna Salai,
Chennai- 600 002.

To

All the Chief Engineers,
All the Superintending Engineers,
The Deputy Secretary/Personnel,
The Senior Personnel Officer/TNPGCL, TNGECL, TANTRANSCO

Letter No. 049985/G1/G1(1)/2025, dated:21.08.2025.

Sir,

Sub : Establishment – Class II Service - Preparation of panel for promotion to the post of AEE/Electrical from the post of Assistant Engineer/Electrical, Junior Engineer I Grade/ Electrical and CHD for the Crucial date 05.08.2025 – Suitability Report, Service particulars, DP Particulars & PAR called for – Regarding.

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All the Chief Engineers & Superintending Engineers are hereby informed that, a panel is proposed to be prepared for filling up the existing and anticipated vacancies of Assistant Executive Engineer/ Electrical for the Crucial date **05.08.2025.**

2. The names of 616 Assistant Engineers/Electrical, 216 Junior Engineers/ Electrical I Grade and 1 Chief Head Draughtsman who are to be considered for promotion to the post of Assistant Executive Engineer/Electrical are enclosed in the **Annexure.**

3. All the Chief Engineers/Superintending Engineers concerned are informed to furnish the suitability report in the enclosed Format – A [each 2 (two) copies] and overall Service Particulars in the enclosed Format – B [each 2 (two) copies] in respect of Assistant Engineers/Electrical, Junior Engineers/Electrical I Grade and Chief Head Draughtsman whose names mentioned in the Annexure, to this office **via post and also by email to popanel@tnebnet.org.**

4. If any of the individuals mentioned in the list are found working in your circle but marked to other circle, their reports shall also be furnished without fail.

5. The above said Formats – A & B should be filled up using "Yes" or "No" or briefed as the case may be and should not be left blank or filled up using ("–") hyphen symbol.

6. **Three (3) copies** of DP/DVAC Particulars i.e., Suspension copy, Explanation called for, Charge Memo., Final orders of DP, Court orders, FIR filed (Departmental or Personal), DVAC case details against the individuals if any, should also be furnished via post.

7. To verify details such as name change of the official, Joined/ Not joined into Board's Service, Resigned/VRS/Medical Invalidation/Foreign Service/Unauthorized absence/Dismissed/ Removed from Board's service/Expired of all the officials mentioned in the Annexure, if any exists under your control.

8. In addition to the above particulars, the Performance Assessment Reports of the individuals mentioned in Annexure for the year upto March 2025 if not sent already/uploaded should also be furnished to this office immediately.

9. All the Chief Engineers & the Superintending Engineers should note that eventhough if the suitability report furnished based on this call for letter, till the date of issuing panel necessary updation of any additional particulars in the suitability report with regard to any individual should immediately be send to this office, by mentioning G.1 Section by post and also through mail to popanel@tnebnet.org

10. The Chief Engineers and the Superintending Engineers concerned are requested to furnish the above particulars without any omission/correction to this office on or before **20.09.2025** without fail.

Encl: Annexure
Format A & B

Yours faithfully,



PERSONNEL OFFICER/PANEL-I
for CHIEF ENGINEER/PERSONNEL

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Copy to G3, G6 Section/Adm.Branch